

University Research Student Bursaries Terms and Conditions

1 INTRODUCTION

- 1.1 In 2015, recognising the important role research students play in advancing the creative disciplines and the research environment at NUA, as well as their potential to contribute to the Research Themes outlined in the *Research Strategy, 2015-2020* the University agreed to fund a number of bursaries to support candidates studying for a research degree at the University.
- 1.2 The terms for bursaries should be read in conjunction with the *Research Degrees Handbook and Regulations* of the University of the Arts London and the NUA *PGR Application Guidance and Process*.
- 1.3 The University awards fees-only bursaries on the understanding that the students and supervisors agree to follow these terms in conjunction with the regulations of the University of the Arts London. The University reserves the right to alter these terms from time to time.

2 ELIGIBILITY

- 2.1 All EU and UK applicants who meet the criteria set out in the University's Application Pack for Research Degrees are eligible to apply for bursaries advertised by the University.
- 2.2 Before a bursary can be offered applicants must have accepted, in writing, a formal offer of a place of study towards a research degree at the University.
- 2.3 The private income of students will not normally have any effect on their eligibility to apply for a bursary.
- 2.4 Bursaries will be offered for fees at home and EU rates for candidates studying for a PhD for up to 3 years of full-time study.
- 2.5 Bursaries will be considered on a case-by-case basis and can, in some circumstances, support part-time study for a PhD for up to 5 years; however, priority will be given to those applying for full-time study.
- 2.6 Research degree students who are offered bursaries will be able to complement this funding through other University and non-University channels: for example, Graduate Academic Assistant placements, externally funded travel grants, etc.

3 APPLICATION PROCESS

- 3.1 Applicants should apply for a place to study towards a research degree at the University in the first instance, using the University's Preliminary Application to Study for a Research Degree Form.
- 3.2. The University does not use a separate application form for bursaries. If you wish to apply for a bursary you should indicate this on page 4 of the *Preliminary Application to Study for a Research Degree* form.
- 3.3 A PGR Bursary Awarding Panel, made up of colleagues representing the Research Degrees Committee and the University Research Themes¹ will consider the applications along the criteria recommended, discussed and agreed upon by the Research Degrees Committee.
- 3.4 The decisions of the PGR Bursary Awarding Panel will be taken as final.

4 ADDITIONAL ARRANGEMENTS FOR BURSARY HOLDERS

- 4.1 Students in receipt of bursaries must enrol (or re-enrol) with the University on an annual basis before the 31st October in each year of study.
- 4.2 Students in receipt of bursaries may, in exceptional circumstances and in consultation with their Director of Studies and the Director of Research, transfer between full-time and part-time study using the procedures outlined in the *Research Degrees Handbook and Regulations* of the University of the Arts London.
- 4.3 The University intends for its bursaries to support study on a continuous basis. However, the University will consider a suspension of the bursary providing that:

the period of suspension does not exceed one year;
the student's Director of Studies supports the suspension in writing, and certifies in writing that the suspension will not delay the submission of the final thesis by a period exceeding the duration of the suspension;
the request for suspension is made in advance.
- 4.4 The University will not normally consider a suspension of a bursary on the grounds of financial hardship.
- 4.5 Should the student choose to withdraw from their programme of studies, except in exceptional cases they will be expected to repay the value of their bursary up to the point of withdrawal.
- 4.6 The University reserves the right to terminate and reclaim the value of the bursary up to the point of termination should the student's progress prove unsatisfactory, if they have been absent from their studies without authorisation, or should they been in breach of statutes detailed in the *Research Degrees Handbook and Regulations* of the University of the Arts London.
- 4.7 Bursaries will normally conclude on the earliest date of either:

the maximum period of study associated with the bursary (paragraphs 2.4 and 2.5); or
the date the bursary holder submits their final thesis for examination.

- 4.8 The University's regulations concerning the ownership of student work are set out in the Intellectual Property Policy and Regulations. Questions related to Intellectual Property should be addressed to the Research Office in the first instance.

¹ See the University [Research Strategy, 2015-2020](#) for further information about the Research Themes.